**BOARD OF DIRECTORS**

**NOMINATION FORM**

The Australasian Society of Association Executives Limited (Incorporated under the Corporations Act 2001)
ACN 066 118 232

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| **NOMINATION** |

I, (insert full name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

of (insert residential address) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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hereby apply for appointment to the Board of Directors of the Australasian Society of Association Executives (AuSAE) Ltd ACN 006 118 232

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| **APPLICATION INFORMATION**  |

I **attach** along with the signed nomination form the following information:

* Completed candidate statement addressing key selection criteria.
* Recent headshot

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| **CONFLICT OF INTEREST DECLARATION** |

I confirm I am aware of the requirements of section 191 of the Corporations Act 2001, and undertake to disclose all perceived, possible and actual conflicts of interest and/or duty to the board of directors.

I agree to provide AuSAE with any information the Nominations Committee reasonably requires for the purpose of establishing a perceived, possible or actual conflict of interest and/or duty.

*Note: A conflict of interest is any situation that puts a director in a position to abuse their role for personal or business gain. A conflict of duty arises when a director’s obligations to one company are compromised by his or her obligations to another company (source: Australian Institute of Company Directors, Director Tools Factsheet).*

SIGNED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

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| **CANDIDATE DECLARATION** |

I declare I:

1. am eligible to act as a company director under the Corporations Act 2001;
2. am eligible to be a member of the Board of AuSAE\*;
3. will commit to attend all Board and associated committee meetings throughout my tenure; and
4. agree that if there is any material omission or misstatement in the information provided by me, I will withdraw my nomination immediately or, if elected, I will resign as an elected Director of AuSAE immediately.

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I further confirm that the information contained in my application/form is true and complete and I give express permission to AuSAE and the returning officer to verify any information provided in this application.

SIGNED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

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| **LODGEMENT** |

Please attach your candidate statement and return by 5pm Australian Eastern Standard Time (7pm New Zealand Time) on Tuesday 4 May 2021 to AuSAE either electronically or via post to:

Mail: Unit 6, 26 Navigator Place, Hendra Q 4011
Email: toni@ausae.org.au

***\*Please note:*** *Nominees must be a current financial member in an eligible category of the association on application in accordance with the by-laws.*